



**TRIPURA PUBLIC SERVICE COMMISSION
AGARTALA**

No.F.3(1-43)-ADMN/TPSC/2023/ 611

Dated, Agartala, the 26th September, 2025

NOTICE INVITING QUOTATION

Sealed Rate Quotations are hereby invited from 07.10.2025 to 18.10.2025 (12.00 Noon) on working days from Travel Agencies for commercial **Maruti EECO / Maruti Omni Van, Maruti D'zire, Scorpio, Bolero, Innova, Ertiga and WagonR** for conducting various Examination / Interview / Official Tour purposes in Tripura Public Service Commission for 01(one) year.

The rates for hiring of vehicles should be quoted as per DFPRT 2019 in the following proforma, **both in figures and words**, duly signed by the tenderer. Overwriting or erasing will not be accepted.

Type of vehicle	Year of Manufacture	Quoted Rate		Travel Agency Name, Address, Mobile No.
		Haltage Rate (per Day)	Running Mileage (per KM)	
Maruti (EECO) / Omni Van		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
Maruti D'zire		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
Scorpio		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
Bolero		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
Innova		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
Ertiga		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	
WagonR		Rs...../- (Rupees.....)	Rs...../- (Rupees.....)	

Following Terms & Conditions will be applicable:

1. All valid documents as per the latest amended Motor Vehicle Act should be in possession of the owner.
2. The vehicle shall be placed at the Commission's office within a specified date, to be mentioned in the order issued after finalization of the tender process.
3. Supply of fuel, lubricants, dusters, and maintenance costs of the vehicle shall be the sole responsibility of the Travel Agency.
4. Minimum basic accessories for the vehicle must be provided by the Travel Agency.
5. The driver must possess a valid driving license, to be renewed periodically at his own initiative, and must be free from any litigation or complaints.
6. In case of any issue, the driver must be replaced within 24 hours of being informed.
7. If the vehicle requires repairs, a similar replacement vehicle must be provided to avoid disruption of official duties.
8. Payment will be made on a monthly (vehicle-wise) basis against bills raised by the Travel Agency, duly authenticated by the user. Payment is subject to availability and release of government funds.
9. The quoted rate shall remain valid for one (1) year from the date of acceptance. No request for rate enhancement will be entertained during this period.
10. Any violation of the above terms by the successful tenderer or their staff will result in immediate termination of the vehicle hire without further correspondence.
11. The Travel Agency must submit updated copies of: (a) Commercial Vehicle Registration Certificate, (b) Income Tax Return, (c) Professional Tax Clearance, (d) GST Certificate & (e) Insurance Certificate.
12. The hired vehicle(s) may be used throughout the State of Tripura for official duties as and when required.
13. The vehicles will be hired as and when required for short span of time only. Rate quoted and approved will be the guideline for payments etc.

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P.T.O.

14. The bidder offering the lowest quoted rate for both the Haltage Rate and the Mileage Rate per KM shall be treated as lowest bidder.
15. In case of dissimilar haltage and mileage rates, the evaluation shall consider a calculated average based on 23 days of haltage and 50 KM of daily running for uniform assessment.
16. In case of further tie, selection of L1 bidder shall be made by draw of lots (toss).
17. The tender will be opened at **12:30 PM** on **18.10.2025**, in the presence of the bidders, if possible.

The undersigned reserves the right to accept or reject any tender, including the lowest one, without assigning any reason thereof.

26.9.25
(A. BHATTACHARJEE)
Under Secretary, H.O.
Tripura Public Service Commission

Copy to:

1. The Notice Board, TPSC.
- ✓ 2. I.T. Cell, TPSC for necessary action.
3. The Accounts Section, TPSC.