

# **TRIPURA PUBLIC SERVICE COMMISSION**

## **INSTRUCTION TO CANDIDATES FOR EXAMINATION RELATED TO DEPARTMENTAL EXAMINATION (OMR PATTERN).**

1. No candidate will be allowed to appear in the examination unless he/she is in the possession of admission Certificate issued by the Commission.
2. Candidates are instructed to enter the Examination Hall 30(thirty) minutes before the commencement of the Examination. **No candidates will be admitted to the Examination Hall after the scheduled commencement of the Examination. Entry to the Examination Hall will be closed at the time of commencement bell of the Examination.**
3. **Candidates should bring their Black Ball Point Pen in the Examination Hall for use in the Answer Sheet under OMR system. No other articles except this are allowed inside Examination Hall/Room. The answers are to be encoded in the supplied OMR Answer Sheet by Black Ball Point Pen only.**
4. Discipline and silence must be observed in the Examination Hall/Room. Talking /whispering during the examination are strictly prohibited.
5. Signal by ringing a long bell will be given 30 minutes before the commencement of the examination and five minutes before the closing time.
6. Signal by ringing the bell will also be given at the scheduled hour of commencement of the examination, at the half time of examination and finally the closing time.
7. Candidates are not permitted to leave Examination Hall/Room till expiry of allotted time (except Medical emergency). However, they can leave the Examination Hall with prior permission of the Invigilator for lavatory purpose after completion of one hour of the examination. Candidates are not allowed to leave Examination Hall/ Room before half an hour of the closure of the examination for lavatory purpose.
8. Admission to the Examination is provisional subject to verification of eligibility of the candidates on the basis of original certificates to be furnished by them as and when asked for by the Commission.
9. Candidates should note that if at any stage after issue of the Admission Certificate they are found to be ineligible on any ground; their candidature will be cancelled without any further reference to them.
10. Seating Plan will be displayed in order of Roll Numbers. Candidates, before proceeding to the Examination Hall/ Room are to check the exact location of their seats. In case of difficulty, candidates are advised to contact the Supervisor.
11. Electronic or any other type of calculators, cellular/ mobile phones, pagers or any other electronic equipment or device or any other equipment capable of being used as a communication device are not allowed inside the premises where the examination is being conducted. In Engineering Service and such type of Examination with prior instruction of the Commission laid down in respective Admission Certificate candidates may be allowed to use Non programmable Scientific Calculator.
12. As and when the Attendance sheets are produced before them the candidates must properly fill up and sign the attendance sheets in presence of the Invigilators and reply to the questions if any, put to them by the Invigilator.
13. Candidates must not write anything in the Admission Certificate.
14. Candidates after completing their answers should remain seated until their Answer Sheets are collected. They must not write or revise their answers after the expiry of allotted time.
15. A candidate must submit his/her Answer sheet to the Invigilator before leaving the Examination Hall finally.
16. If a candidate slips away from the toilet, he/she will not be allowed to re-enter the Examination Hall/Room.
17. Candidates must not attempt to impersonate or procure impersonation by any other person.
18. Candidates must not adopt any unfair means at the Examination Hall.
19. Candidates must not indulge or attempt to indulge in any disorderly or improper conduct in the Examination Hall. The Candidates must abide by all the instructions given above and also on the cover of the Test Booklet and elsewhere or any other further instruction which may be given by the Supervisor/Invigilator of the examination.

Violation of any of the instruction by a candidate will render him/her liable to expulsion from the Examination and he/she may be debarred either permanently or for a specified period from any future examination or selection to be conducted by the Commission and/or such other punishment as the Commission may deem fit to impose.

Mobile Phone/Electronic Gadgets etc. are banned in the Campus of the Examination Hall. Any Phone/ Electronic Gadget found in possession of any candidate in the Examination Hall shall be confiscated forthwith and he/she may be debarred from appearing at the Examination and also for the Examination(s) to be conducted by the Commission in future.
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