

## SYLLABUS FOR DEPARTMENTAL EXAMINATION OF IAS/TCS OFFICERS

### Paper-I Criminal Law and Procedure-(Without Books )

Time-3 hours.

Full marks-100

1. The Indian Penal Code.
2. The Indian Evidence Act, 1872.
3. The Code of Criminal Procedure.

Note:- The examinees will be tested regarding their ability to apply the Laws, in case of commonly arising in the course of duties of a Magistrate, to record and assess evidence to frame charge and to write judgment.

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### Paper-II Revenue Law -(Without Books)

Time-3 hours.

Full marks-100

1. The Tripura Land Revenue and Land Reforms Act, 1960.
2. The Tripura Land Revenue and Land Reforms Rules, 1961.
3. Land Revenue Code.
4. The Land Acquisition Act, 1894.
5. The Tripura Land Revenue and Land Reforms (Allotment of land) Rules, 1962.
6. The Tripura Land Tax Act, 1978.
7. The Tripura Markets Act, 1979.
8. The Tripura Agricultural Indebtedness Relief Act, 1979.
9. The Tripura Sales Tax Act, 1978.
10. The Tripura Professions, Trades, Callings and Employment Taxation Act, 1997.
11. The Tripura Entertainment Tax Act, 1997.
12. The Bengal Agricultural Income Tax Act, 1944 as extended to Tripura.
13. The Bombay Money Lenders Act, 1946 as extended to Tripura.

Note:- The examinees will be tested regarding their ability to apply the laws in the course of duties of a Revenue Officer to record and assess evidence to frame issues and to write judgment.

**Paper-III**  
**Civil Law and Procedure-(With Books)**

Time-3 hours.

Full marks-100.

1. Code of Civil Procedure.
2. Transfer of Property Act.
3. The Indian Contract Act.
4. The Indian Limitation Act.

Note:- The examinees will be tested regarding their ability to apply the laws in cases of commonly arising in the course of duties of Munsiff or Revenue Officer, to record and assess evidence, to frame issues and to write judgment.

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**Paper-IV**  
**Central Laws, Acts and Regulations-(With Books)**

Time-3 hours.

Full marks-100

1. The Arms Act, 1959.
2. The West Bengal Security Act, 1950 as extended to Tripura.
3. Motor Vehicle Act, 1939.
4. The Cattle Trespass Act, 1871.
5. The Indian Stamp Act, 1894.
6. The Court Fees Act, 1870.
7. Indian Registration Act, 1908.
8. Bengal Excise Act, 1909 as extended to Tripura.
9. Essential Commodities Act, 1955.
10. The Central Sales Tax Act.
11. The Cinematograph Act.

Note:- The examinees will be tested regarding their ability to apply laws in cases of commonly arising in the course of duties of a Magistrate and a Revenue Officer, to record and assess evidence, to frame issues and charge and to write judgment.

Paper-V  
Accounts-(Without Books)

Time-3 hours.

Full marks-100

1. Financial Administration in India.
  2. Structure of Government Accounts.
  3. Treasury operations.
  4. Departmental Compilation of Accounts.
  5. Accounting in the Indian Audit & Accounts Department.
  6. General Audit & Local Audit.
  7. Audit of Receipts.
  8. Audit of Expenditure.
  9. Audit of Contingency Funds & Public Accounts.
  10. Audit of Grant-in-Aid.
  11. Finance & Appropriation Accounts.
  12. Results in Audit & Audit Reports.
  13. Financial Committee.
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Paper-VI  
Accounts-(With Books)

Time- 3 hours.

Full marks-100

1. The Fundamental and Supplementary Rules, Volumes I & II.
2. The Civil Service Regulations Parts I,IV,VI and X including liberalized pension Rules.
3. Central Civil Services (Conduct) Rules, 1964.
4. The Central Civil Service (Classification, Control and Appeal) Rules, 1965.
5. Hand Book of Establishment Officers.
6. General Financial Rules, Volume-I.
7. Civil Account Code, Volume-I.
8. Compilation of Treasury Rules, Volume-I.
9. Compilation of Delegation of Financial Powers Rules, 1958.
10. Compilation of Financial Powers of the Heads of Departments/Offices and Drawing and Disbursing Officers of the Government of Tripura under the Delegation of Financial Rules, 1958.

Paper-VII  
Bengali

Full marks-100

1. Translation of a Passage in Bengali into English and vice versa and Dictation.
  2. Conversation and reading.
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Paper-VIII  
Hindi

Full marks-25

1. Conversation
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Paper-IX  
Security And Disaster Management-(With Books)

Total Marks:-50    Pass Mark-UR-30 & SC/ST-28    Time-2 hrs 00 mins.

**Distribution of Marks:-**

- (i) 10 marks- 10 Questions x 1 mark = 10
- (ii) 10 marks- 05 Questions x 2 marks= 10
- (iii) 15 marks- 05 Questions x 3 marks= 15
- (iv) 15 marks- 03 Questions x 5 marks= 15

**SYLLABUS:-**

1. General Concept and Definition of Disaster Management.
2. Types of Hazards and Disasters, Natural Disaster-Volcanic Eruptions, Earthquake, Tsunami, Cyclone, Floods, Drought, Wildfire Hazards, Landslides, Man-Made Disaster-Industrial Hazards, Nuclear, Biological, Engineering.
3. Management and Planning for Disaster- Preparedness, Adaptation to Hazards, Mitigation Strategics, Relief, Rehabilitation, Role of Administrators- Scientists, Planners, Volunteers, NGOs, Early Warning System And Forecasting.
4. Policy & Guideline on Disaster Management by the National Disaster Management Authority, Government of India.
5. Hazards And Disaster in Tripura.
  1. Earthquake Vulnerability of North East India.
  11. Flood Hazards in Tripura.
  111. Rivet Bank Erosion.
  - iv. Tropical Storm .
  - v. Role of Govt. And NGO in Disaster.