



TRIPURA PUBLIC SERVICE COMMISSION

No.F.3 (2-5)-ADMN/TPSC/2011/11666 Dated, Agartala the March, 2021

NOTICE INVITING QUOTATION

Sealed Rate Quotation for 01(one) No. of Vehicle is hereby invited up to **16-04-2021** from genuine owners of Commercial Maruti OMNI vehicle in plain paper which will be used for official purpose in Tripura Public Service Commission. The rate for hiring of vehicle should be quoted in the following proforma both in figures and words duly signed by the Tenderer addressing to Secretary, Tripura Public Service Commission, Agartala. No over writing or erasing will be allowed / accepted.

Type of vehicle	Year of Manufacture. (should be after 01-01-2016)	Quoted rate		Owner's name, address, Mob. No.
		Haltage rate	Mileage for running per KM	
Maruti (OMNI)		Rs.....per day	Rs..... per KM (Rupees.....)	

Following Terms & Conditions will be applicable:-

1. All valid documents as per latest amended Motor vehicle Act should be in possession of the owner.
2. The vehicle shall have to be placed in this Commission's Office within a specified date positively by the successful Tenderer (owner) which will be mentioned in the order to be issued after finalization of the tender process.
3. Supply of fuel, lubricants, dusters & cost of maintenance of the vehicle will be the sole responsibility of the owner.
4. Minimum basic accessories for the vehicle will have to be provided by the owner.
5. The driver must have Driving License of current validity to be renewed from time to time at his own initiative and he must be absolutely free from any litigation or complaint by anybody against him.
6. In case of need, the driver has to be changed within 24 hours of being informed.
7. In case the vehicle needs repair, a similar vehicle shall have to be provided as replacement during the period of repair so that official works are not hampered even for an hour.
8. The vehicle shall be parked in the Commission's Secretariat premises for security reasons.
9. Payment of hiring charges will be on monthly basis (vehicle wise) against bill raised by the owner supported by appropriate authentication from the user. Payment will be as per availability of fund subject to release by the government.
10. The rate quoted shall remain valid for 2 (Two) years from the date of acceptance for all practical purposes. No claim for enhancement of rate on any ground during the period shall be entertained.

11. Any instance of violation of any of the conditions by the successful Tenderer or any of his staff shall lead to dispensation of the vehicle hired forthwith without any correspondence.
12. The owner should furnish updated copy of Commercial Registration Certificate, Income Tax / Professional Tax Clearance / Insurance etc Certificate.
13. The owner should submit a **D-Call** of Rs.5000/- (Rupees Five thousand) only as **Earnest Money**.
14. The vehicles which will be hired may be used all over the state of Tripura for official purpose as and when required.

The last date of receiving the tender is **16-04-2021** up to **1500 hours (3PM)** in the Commission's Office and the tender will be opened at **1600 hours (4PM)** on the same day, if possible in presence of the Tenderer(s), if any. No tender will be accepted, after the due date and time as fixed above.

The undersigned reserves the right to accept or reject any tender fully or partly including the lowest one without assigning any reason thereof.


(N. Adhikari)
Secretary
Tripura Public Service Commission